



Republic of the Philippines
NATIONAL POLICE COMMISSION
NATIONAL HEADQUARTERS, PHILIPPINE NATIONAL POLICE
OFFICE OF THE CHIEF, PNP
Camp BGen Rafael T Crame, Quezon City

JAN 25 2024

ODRD(C)-231107-489

MEMORANDUM CIRCULAR

NO.: **2024-007**

**PRESCRIBING THE MINIMUM TECHNICAL SPECIFICATIONS
FOR CESAREAN SECTION SET**

1. REFERENCES:

- a. NAPOLCOM Memorandum Circular (MC) No. 2019-002 entitled, "Defining the Duty and Authority of the NAPOLCOM to Prescribe Minimum Standards for Uniforms, Arms, and Equipment to be Procured by the Philippine National Police" dated January 29, 2019;
- b. NAPOLCOM Resolution No. 2015-019 entitled, "Prescribing the Guidelines to Determine Whether a Consumable or Expandable Item and/or Small Tangible Asset Intended to be Procured by the PNP will Need a NAPOLCOM Approved Specifications as Generally Required for Purposes of Procurement" dated January 23, 2015;
- c. Minutes of the Uniform and Equipment and Specifications Board Meeting conducted on October 3, 2023; and
- d. Memorandum from Director, Health Service with attached Health Service Table of Equipment and Allowances.

2. RATIONALE:

This MC sets forth the technical specifications for Cesarean Section Set used by healthcare providers to safely perform a surgical delivery of a baby.

3. SITUATION:

The PNP Health Service is mandated to provide timely, comprehensive, and quality health services to PNP personnel, their dependents, and authorized civilians. At present, the PNP General Hospital is the only PNP Level II hospital that caters to the hospitalization needs of PNP personnel and their dependents. Unfortunately, its capability is still limited, thus, there is a need to enhance its capability through the procurement of medical equipment and supplies.

A Cesarean Section Set is needed when vaginal delivery poses a risk to the mother or the baby. It is performed by doing an incision in the abdomen either transverse or vertical and in the uterus. A Cesarean Section Set is composed of

CERTIFIED TRUE COPY

MARY GRACE B NASDOMAN
Police Lieutenant Colonel
Chief, Administrative Section



stainless surgical instruments that come in various sizes, shapes, and appearance specifically designed to safely perform a surgical delivery of a baby.

The PNP intends to procure Cesarean Section Set for use of the PNPNGH and Medical Plaza.

NAPOLCOM No. 2015-019 dated July 14, 2014 prescribes that the Commission does not need to set the technical specifications of consumables and/or expendable supplies, to which the components of Cesarean Section Set are included.

4. PURPOSE:

To establish the technical specifications for Cesarean Section Set that will serve as reference in its procurement.

5. DEFINITION OF TERMS:

For purpose of this MC, the following terms, words, and phrases shall mean or be understood, as follows:

- a. Allis¹ - is a toothed surgical instrument used to grasp firm tissues (such as fascia).
- b. Army Navy Retractor² - is a basic surgical instrument used to retract shallow or superficial tissues.
- c. Babcock¹ - is a jawed instrument with a smooth end, allowing for more delicate structures to be held in an atraumatic manner.
- d. Bandage Scissors³ - are scissors that often have an angled tip with a blunt tip on the bottom blade.
- e. Blade Holder⁴ - is characterized by a handle with a hollow head portion at an obtuse angle with the longitudinal axis of the remainder of the handle.
- f. Debakey¹ Forceps - is a non-toothed forceps used in a wide variety of procedures, most importantly to grasp tissues (such as bowel) without damaging them.
- g. Kelly Clamps⁴ - are larger size variation of hemostat with similar function for grasping larger tissues or vessels.
- h. Kidney Basin³ - is a shallow basin with a kidney-shaped base and sloping walls. It is used for collecting everything from tissue or objects extracted from the body during surgeries.

¹ TeachMe Surgery

² Definition from Google

³ Definition from Wikipedia

⁴ Definition from Google



CERTIFIED TRUE COPY
MARY GRACE B NASDOMAN
Police Lieutenant Colonel
Chief, Administrative Section



- i. Malleable Ribbon Retractors¹ - are used to hold back tissues and organs during surgery. They are suitable for abdominal, cardiovascular, ophthalmic, and neurosurgical procedures.
- j. Mayo Scissors¹ - are heavy scissors, with semi-blunt ends, often used to cut thick tissues or sutures, either straight or curved.
- k. Metzenbaum Scissors⁵ - are lighter scissors used for delicate tissue and for blunt dissection. These are called "Metz" in practice.
- l. Mixter Forceps⁶ - are comprised of fully curved delicate and serrated jaws that allow surgeons to get a hold of blood vessels that may be obstructed by tissue.
- m. Mosquito Forceps⁷ - are multipurpose surgery instruments used to handle blood vessels and prevent blood loss by controlling the bleeding during surgical procedures.
- n. Needle Holder¹ - is used for holding needles and comes in varying sizes and length depending on the needle and tissue in question.
- o. Ochsner Forceps⁸ - are hemostats that are helpful for clamping off blood vessels to avoid bleeding during procedures.
- p. Ovum Forceps⁹ - are particular kind of medical tool used in gynecological surgeries.
- q. Pean Curved Forceps⁷ - are long serrated jaws that are primarily used as a hemostatic agent to clamp bigger blood vessels.
- r. Retractors¹ - are used to hold an incision open, hold back tissues or other objects to maintain a clear surgical field, or reach other structures. They can either be hand-held or self-restraining via a ratcheting mechanism.
- s. Specimen Collection Containers¹ - are proper containers to preserve and protect the specimen.
- t. Thumb Forceps⁴ - are non-toothed forceps used for fine handling of tissue and traction during dissection.
- u. Tissue Forceps¹⁰ - are used to hold soft tissues during multiple surgical procedures. They come with toothed tips and a serrated surface.

⁵ Definition from ACS Division of Education, American College of Surgeons

⁶ Definition from Warmed Surgical.com

⁷ Definition from Goggle

⁸ Definition from MPM Medical Supply

⁹ Definition from MedLogs/Medical Devices & Instruments

¹⁰ Definition from GerMedUSA

CERTIFIED TRUE COPY

MARY GRACE B NASDOMAN
Police Lieutenant Colonel
Chief, Administrative Section



- v. Towel Clips¹ - are most commonly used to secure towels or drapes in place, but can also be used to grasp tissue if required.

6. SPECIFICATIONS:

No.	Particular	SPECIFICATIONS	
		Quantity	Size
1.	Abdominal Retractor	1 pc	8 - 11" L; 3 1/2" - 4" W; 1 1/4" - 2 1/2" T
2.	Adson Needle Holders	2 pcs	6 1/2" - 7"
3.	Allis	6 pcs	6 - 6 1/2" 5 x 6 Teeth
4.	Army Navy Retractor	2 pcs	8 - 9" Double Ended
5.	Babcock	2 pcs	6 - 8"
6.	Balfour Retractor	1 set	7 - 9 1/2" Opening; 3 - 5" x 1 3/4" - 2 1/2" Central Blade
7.	Bandage Scissors	1 pc	7 - 8" Curved
8.	Blade Holder #3	1 pc	5 - 6"
9.	Blade Holder #4	1 pc	5 - 6"
10.	Debakey Forceps	1 pc	6 - 7"
11.	Instrument Basin	1 pc	18 - 22" L 11 - 13" W 3 1/2" - 5" H
12.	Kelly Forceps	10 pcs	5 - 6 1/2" Curved
		8 pcs	5 - 6 1/2" Straight
13.	Kidney Basin	2 pcs	6 - 8" L
14.	Malleable Retractor	1 pc	1 - 1 1/2" W; 12 - 13" L
		1 pc	2 - 4" W; 12 - 13" L
15.	Mayo Scissors	1 pc	6 - 7" Straight
		1 pc	6 - 7" Curved
16.	Metzenbaum Scissors	1 pc	6 - 7" Curved
17.	Mixters	2 pcs	7 - 7 1/2"
18.	Mosquito Forceps	10 pcs	4 - 5" Curved
		8 pcs	4 - 5" Straight
19.	Needle Holder	1 pc	5 - 6"
		2 pcs	7 - 8"
20.	Ocshner	6 pcs	6 - 8" Curved 1 x 2 Teeth
		6 pcs	7 - 8" Straight 1 x 2 Teeth
21.	Ovum Forceps	2 pcs	9 - 10"
22.	Pean Curved Forceps	6 pcs	9 - 10" Curved
23.	Richardson Retractor	2 pcs	10 - 11" Double Ended
		2 pcs	9 - 10 1/2" Double Ended

CERTIFIED TRUE COPY

MARY GRACE B NASDOMAN
Police Lieutenant Colonel
Chief, Administrative Section





24.	Specimen Container	1 pc	6 - 8" Top Diameter; 2 - 4" Depth; Total Capacity: 1000 ml - 1500 ml
25.	Thumb Forceps	1 pc	5 ½" - 6"
26.	Tissue Forceps	1 pc	5 ½" - 6" 1 x 2 Teeth
27.	Towel Clips	5 pcs	4 - 5 ½" Non- Penetrating Teeth

7. REPEALING CLAUSE:

All other technical specifications contrary to or inconsistent with the provisions of this PNP MC are hereby rescinded, modified or amended.

8. EFFECTIVITY:

This MC shall take effect after 15 days from filing a copy at the University of the Philippines Law Center in consonance with Section 3, Chapter 2, Book VII of Executive Order 292 otherwise known as the "Revised Administrative Code of 1987," as amended.

BENJAMIN C ACORDA, JR
Police General
Chief, PNP

- Distribution:
- Command Group
 - IG, IAS
 - Cmdr, APCs
 - D-Staff
 - P-Staff
 - D, NSUs
 - RD, PROs
 - SPA to the SILG



CERTIFIED TRUE COPY

MARY GRACE B NASDOMAN
Police Lieutenant Colonel
Chief, Administrative Section

